INTRODUCE

Introducing Standard Views

- Americans today tend to believe that ____________.
- Common sense seems to dictate that ____________.
- It is often said that ____________.
- You would think that ____________.
- Many people assumed that ____________.

Making What They Say Something you say

- I've always believed that ____________.
- When I was a child, I used to think that ____________.
- Although I should know better by now, I cannot help thinking that ____________.
- At the same time that I believe ____________, I also believe ____________.

Capturing Authorial Action

- X acknowledges that ____________.
- X agrees that ____________.
- X argues that ____________.
- X believes that ____________.
- X claims that ____________.
- X complains that ____________.
- X concedes that ____________.
- X demonstrates that ____________.
- X emphasizes that ____________.
- X insists that ____________.
- X observes that ____________.
- X questions whether ____________.
- X refutes the claim that ____________.
- X reminds us that ____________.
- X reports that ____________.
- X suggests that ____________.
- X urges us to ____________.

REPRODUCE

Introducing Quotations

- X states, “__________.”
- According to X, “__________.”
- X himself writes, “__________.”
- In her book, ________, X maintains that “__________.”
- In X's view, “__________.”
- X agrees when she writes, “__________.”
- X disagrees when he writes, “__________.”
- X complicates the matters further when he writes, “__________.”

Explain

Explaining Quotations

- Basically, X is saying ____________.
- In other words, X believes ____________.
- In making this comment, X argues that ____________.
- X is insisting that ____________.
- X’s point is that ____________.
Agreeing--- With a Difference

- I agree that ________ because my experience ________ confirms it.
- X’s theory of _________ is extremely useful because it sheds insight on the difficult problem of ________.
- I agree that ________, a point that needs emphasizing since so many people believe ____________.

Indicating Who Cares

- At first glance, teenagers appear to _______. But on closer inspection ______.

Establishing Why Your Claims Matter

- X is important because ________.
- Ultimately, what is at stake here is ________.
- My discussion of X is in fact addressing the larger matter of ________.
- Although X may seem of concern to only a small group of ______, it should in fact concern anyone who cares about ________.

Commonly Used Transitions

<table>
<thead>
<tr>
<th>Cause and Effect</th>
<th>Conclusion</th>
<th>Elaboration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accordingly</td>
<td>Therefore</td>
<td>Naturally</td>
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<tr>
<td>As a result</td>
<td>Thus</td>
<td>To be sure</td>
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<tr>
<td>Consequently</td>
<td>On the other hand</td>
<td>Example</td>
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<tr>
<td>Hence</td>
<td>To sum up</td>
<td>After all</td>
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<tr>
<td>It follows, then</td>
<td>To summarize</td>
<td>As an illustration</td>
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<tr>
<td>Since</td>
<td>Comparison</td>
<td>Consider</td>
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<td>So</td>
<td>Along the same lines</td>
<td>For example</td>
</tr>
<tr>
<td>Then</td>
<td>In the same way</td>
<td>For instance</td>
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<tr>
<td>Therefore</td>
<td>Likewise</td>
<td>Specifically</td>
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<tr>
<td>Thus</td>
<td>Similarly</td>
<td>To take a case in point</td>
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<td></td>
<td></td>
<td>Example</td>
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<tr>
<td></td>
<td>Conclusion</td>
<td>Elaboration</td>
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<tr>
<td></td>
<td>As a result</td>
<td>Actually</td>
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<td></td>
<td>Consequently</td>
<td>By extension</td>
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<td></td>
<td>Hence</td>
<td>In short</td>
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<td></td>
<td>In conclusion, then</td>
<td>That is</td>
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<td></td>
<td>In short</td>
<td>In other words</td>
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<td></td>
<td>In sum, then</td>
<td>To put it in another way</td>
</tr>
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<td></td>
<td>It follows, then</td>
<td>To put it bluntly</td>
</tr>
<tr>
<td></td>
<td>So</td>
<td>Eventually</td>
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<td></td>
<td>The upshot of all this is that</td>
<td>Ultimately</td>
</tr>
</tbody>
</table>

Adding Metacommentary

- In other words, ________.
- What _____ really means by this is ________.
- My point is ________.
- Essentially, I am arguing that ________.
- My point is not that we should __________, but that we should __________.
- What __________ really means is __________.
- To put it another way, __________.
- In short, __________.
- My conclusion, then, is that, __________.
- In short, __________.
- Although some readers may object that ______, I would answer that ______.